



The Berkeley Academy

Laidon Avenue, Wistaston, Crewe, CW2 6RU

Head Teacher: Carolyn Brown

Tel: 01270 845726

E-mail: admin@berkeley.cheshire.sch.uk



Dear parents,

At the start of the new academic school year in September 2021, we will be using a new system for ordering and paying for school meals.

This should make it easier and clearer for our parents/carers as this will now be linked to School Gateway which is the system that most of you will be familiar with as it is how you currently pay for school trips/meals.

The new system will allow parents/carers to book meals for their child, although children may still order their meal in a morning as they do at the present time if parents/carers do not wish to do this.

The system should be clearer in that as it is linked to School Gateway, you will be able to keep track of the balance on your child/ren's lunch account. If you have any balance left on your current dinner account with Lunchhound, either debit or credit, this will be automatically transferred over to the new system. Please ensure that you check the balance on your child/ren's lunch account regularly as this new system may not allow your child to order a school dinner if there are insufficient funds on the account.

To enable this new system to be put in place, please can we ask that all payments for dinners required up to and including 20th July are paid for by **Monday 19th July at the latest**. No payment will be able to be made after this date on the current system as this will need to be closed down, therefore, your co-operation in this matter would be much appreciated.

We have attached a copy of the Meal Manager Parent's guide for your reference, but if you do have any difficulties or questions once you start to use the system, please do not hesitate to get in touch.

Yours sincerely

Miss C Brown
Headteacher



Chancery Multi Academy trust t/a The Berkeley Academy. Registered in England and Wales. Registration Number 11024808

Registered Office: Excalibur Primary School, Ivy Lane, Alsager, Cheshire, ST7 2RQ