



# The Berkeley Academy

Laidon Avenue, Wistaston, Crewe, CW2 6RU

Head Teacher: Mrs S L Gohr



9<sup>th</sup> December 2024

Dear parent/carers,

## STAFFING ARRANGEMENT

I am writing to inform you of a staffing changes that will be taking place from January 2025.

### SENDCO changes

Firstly, I want to let you know that Mr Nixon, who is currently our class 8 teacher and SENDCO, will be leaving The Berkeley at the end of this term as he has secured a promotion as Phase Leader in a Special School. Whilst everyone at The Berkeley will be very sorry to see Mr Nixon leave us, I am sure you will wish to join me in congratulating him on his new position and wish him all the very best in his new role.

Moving forward, the SENDCO role will be led by Mrs Fowler and Miss Dillon, both of which are accredited qualified SENDCO teachers and have already been working closely with Mr Nixon in his role. This close working partnership has really supported transition arrangements.

### Class teacher changes

I have detailed below changes that will be coming into effect from January for a number of classes due to maternity arrangements and Mr Nixon leaving us. I would like to assure you that we have put a lot of thought into our arrangements to ensure minimum disruption for our children. All staff are known to the children and school which will support us in continuing to deliver a high standard of education.

Year	Class	Current teacher	Teacher from January 2025	
2	5	Mrs Edwards Miss Dillon	Monday	Miss Dillon
			Tuesday	Miss Dillon
			Wednesday	Miss Dillon / Miss Raiswell
			Thursday	Miss Raiswell
			Friday	Miss Raiswell
2	6	Miss Colclough Miss Dillon	Due to Miss Dillon teaching in Class 5 after Christmas, Miss Colclough will be increasing her hours to full time until Miss Worsley returns from Maternity Leave.	
3	7	Mrs Bateman Mrs McGuinness	Due to Mr Nixon leaving, Mrs McGuinness will be teaching more in Class 8 after Christmas. Based on this, Mrs Harrison will be teaching Class 7 on a Friday.	
3	8	Mr Nixon Mrs McGuinness	Monday	Mrs McGuinness
			Tuesday	Mrs McGuinness
			Wednesday	Mrs Harrison
			Thursday	Mrs Harrison
			Friday	Mrs McGuinness
4	10	Miss Slater Mrs Nield	Mrs Harrison, who taught Class 10 at the beginning of the year will be the class teacher on a Monday.	
5	12	Mrs Moffett Miss Dillon	Due to Miss Dillon teaching Class 5 after Christmas, Mrs Winstone and Mrs Moffett will teach on Fridays until Mrs Moores returns from Maternity Leave which is expected to be at the beginning of February.	

I would like to thank you for your understanding, if you have any concerns, please do not hesitate to contact me.

Yours sincerely,

*S. L. Gohr*

Mrs S L Gohr  
Headteacher



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